



MONCK'S CORNER WATER WORKS

PUBLIC WORKS COMMISSION

S.E. Hornell
Administrator

Commissioners:

J. Wayne Varner, Chairman

Christopher M. Harrison

Michael E. Harrelson

Name on account: _____ Account # _____

Service Location: _____ Phone # _____

If you need to make changes to your account, please read carefully as to what is required for that change. For all changes, a photo ID is required of the current account holder. Please verify by marking the change that you would like, return to the office with the information required.

☐ LEGAL NAME CHANGE: Marriage license, divorce decree, court order or driver's license.

Name change on account: _____

☐ DUE TO DEATH: A copy of death certificate and or Personal Representative form.

Name change to: _____

☐ REMOVING A NAME ON THE ACCOUNT: Original account holder only can remove name.

Name to REMOVE from account: _____

☐ ADDING NAME ON ACCOUNT: A copy of Driver's License and Social Security Number.

Name to ADD to account: _____

Social Security Number: _____

☐ CHANGE MAILING ADDRESS:

New mailing address: _____

City/State/Zip Code: _____

EFFECTIVE DATE: _____ EMAIL ADDRESS: _____

Account Owner: _____ Date: _____

Signature of Person Added on Account: _____ Date: _____

Name: _____ Acct #: _____

The State of South Carolina has enacted the Financial Identity Fraud and Identity Theft Protections Act of 2008. If you will answer 2 of the security questions listed below, this will allow us to better serve you. No personal information will be given over the telephone, if you are needing to disconnect service or verify information on account you will need to provide answers on file.

- What was the make of your first car? _____
- What was your high school mascot? _____
- What state were you born in? _____
- What is your mother's maiden name? _____
- What is the middle name of your oldest child? _____

Customer's Signature: _____ Date: _____

We offer bank draft, pay-by-phone or you may pay on our website:
monckscornerwaterworks.com

******* A COPY OF YOUR PICTURE ID IS REQUIRED *******